



## **Office of Campaign Finance**

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**FINAL PERIODIC AUDIT REPORT ON  
EVANS CONSTITUENT SERVICES FUND  
OCTOBER 1, 2005 REPORT OF RECEIPTS AND  
EXPENDITURES  
(07/01/05 THROUGH 09/30/05)**

**DECEMBER 13, 2005**

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**REPORTS ANALYSIS AND AUDIT DIVISION  
OFFICE OF CAMPAIGN FINANCE  
WASHINGTON, DC 20009**

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## **I. BACKGROUND**

### **A. Overview**

The Evans Constituent Services Fund registered with the Office of Campaign Finance (OCF) on January 2, 1991, in accordance with D.C. Official Code Section 1-1104.03 (2001 Edition). In his Statement of Organization, Councilmember Jack Evans designated the name of his Citizen-Service Program, **Evans Constituent Service Fund**. The Evans Constituent Services Fund filed its October 1, 2005 Report of Receipts and Expenditures on September 30, 2005.

The periodic field audit of the Evans Constituent Services Fund's statements and records covered the period July 1, 2005 through September 30, 2005. During the period of the pre-audit (desk review), the Report filed by the Evans Constituent Services Fund reflected total aggregate receipts of \$56.00 and expenditures of \$8,446.49, and an ending cash balance of \$7,720.52. Total receipts and expenditures per audit were \$56.00 and \$8,537.75, respectively, with an ending cash balance of \$8,682.02.

### **B. Scope**

The audit procedures performed included a verification and/or examination of:

1. The mathematical accuracy of the Report of Receipts and Expenditures filed with the Director, Office of Campaign Finance, during the period audited;
2. Total reported receipts and expenditures and individual transactions with source documents;
3. Conformity with the contribution limitation as mandated by D.C. Official Code Section 1-1104.03;
4. Citizen-Service Program debts and obligations, if any;
5. Proper categorization of the Citizen-Service Program's receipts and expenditures; and
6. The review procedures as deemed necessary under the circumstances.

## **II. AUDITOR'S STATEMENT**

On November 29, 2005, the Evans Constituent Services Fund responded to the issues addressed in the Statement of Findings issued on November 15, 2005. The underlying issues pertained to an expenditure and bank charges that were not reported. The Evans Constituent Services Fund explained that the expenditure in question was actually reported on a previous filing, the July 1, 2005 Report; and, therefore, it was

actually disclosed. The Audit staff verified the disclosure. In addition, the Evans Constituent Services Fund stated that because the Report was filed before receipt of the September bank statement, the bank charges for the month will be disclosed on the next filing. Further, the Evans Constituent Services Fund stated that it has always reported these bank charges on subsequent reports. No further action is required.

It is the opinion of the Audit staff, based upon the audit of the Report of Receipts and Expenditures filed and the financial records presented, that the report of October 1, 2005, accurately represents the financial history of the Evans Constituent Services Fund for that reporting period. The accounting of the receipts and expenditures are in substantial compliance with the disclosure provisions of the District of Columbia Campaign Finance Reform and Conflict of Interest Act of 1974, as amended.

### **III. RECOMMENDATION**

We, therefore, recommend that this Report be issued as a "Final Periodic Audit Report". We have determined that the Report filed by **Evans Constituent Services Fund**, with the Director, Office of Campaign Finance, is in substantial compliance with the District of Columbia Campaign Finance Reform and Conflict of Interest Act of 1974, as amended.

December 13, 2005  
Date

Renee Coleman-Bunn  
Renee Coleman-Bunn  
Audit Manager

### **FINAL PERIODIC AUDIT APPROVED FOR RELEASE:**

Cecily E. Collier-Montgomery  
Cecily E. Collier-Montgomery  
Director  
Office of Campaign Finance

December 13, 2005  
Date

